**LETTER OF INTEREST - ARTS EDUCATION**

**ORGANIZATION INFORMATION**

Tax ID #:

Legal Name of Organization

Sub-Organization/Local Chapter

Mailing Address

City/State/Zip

Telephone #

Web Address

Mission Statement – *Briefly describe your organization’s mission and work*.

Organization History – *Briefly describe your organization’s history, including year founded*.

Key Priorities/Primary Activities

**CONTACT INFORMATION**

Organization Leader:

Name:

Title:

Email:

Phone:

Proposal Contact:

Name:

Title:

Email:

Phone:

**GRANT REQUEST INFORMATION**

Project Title:

Amount of Request:

Total Project Budget:

Duration of Funding:

Proposed Start Date for Work:

Artistic Discipline being taught through the program for which you are seeking funding. If other, please provide a description. (Org Type table drop-down) Dance, Music, Theater, Media Arts, Literary Arts, Visual Arts

**Project Description**. Please provide a brief narrative about your proposed program. In addition to describing your programs model and approach be sure to include the following information:

* program duration (number of weeks program lasts, how many times a week program is offered, and total number of sessions)
* time in classroom (typical length of one session, in minutes)
* anticipated number of students to be reached by grade (please give total for each grade you will be working with in the proposed project)
* if program is during the school day or during after-school hours

Provide a list of staff names and their role(s) in the program.

Describe the materials required for teaching this program and how the materials are supplied, if applicable.

Please share the names of the proposed school partners and your history of working with each.

**Project Budget**. Please provide a bulleted list of budget items/categories.

PLEASE RANK YOUR PROGRAMS TOP 1 to 2 ANTICIPATED OUTCOME(S) FOR STUDENTS, FROM THE BELOW CHOICES:

* Expanding Student's World Views: Greater Understanding of Other Cultures and Experiences
* Building Students' Skills and Interest in the Arts: Next Generation for Philadelphia's Arts and Cultural Community
* Strengthening Students' Socioemotional Learning: Increased Interpersonal and Intra-personal Skills

Describe how the program is designed to support the outcome(s) selected.

Describe the approach to evaluating student progress towards the outcome(s) identified above. What data will be collected and how will it be analyzed?

Describe any recent successes of the program (i.e. students from program were invited to publicly perform; teaching artists from program received special recognition for their work; program received funding to pilot a new approach, etc.)

**CERTIFICATION**

By entering your name below, the individual submitting this application certifies that:

(1) He/she is an authorized representative of the organization;

(2) This document has been reviewed and approved for submission by an officer or leader of the organization;

(3) The information contained herein is accurate; and

(4) The organization does not practice discrimination based on race, gender, religion, age, sexual orientation, or national origin.

Name and title of person certifying this application:

**ATTACHMENTS**

1. Audited Financial Statement – most recently completed fiscal year
2. Project Budget